

Defense Nuclear Facilities Safety Board (DNFSB)

Analysis of FY 2013 Service Contract Inventories

Background: DNFSB is a small, independent agency (operating at 113 Full-time Equivalents (FTEs) in FY 2013) with responsibility for the oversight of the Department of Energy (DOE)'s defense nuclear facilities located throughout the United States. DNFSB's mission as described by the Atomic Energy Act is to ensure that the public health and safety are adequately protected at the DOE defense nuclear facilities. Over 60% of DNFSB's employees are engineers or scientist directly supporting its mission. DNFSB has a small administrative support staff responsible for the full range of administrative support functions, of which approximately 1.5 FTEs perform procurement (e.g., 1102 duties). DNFSB's total obligations for supplies and services for FY 2013 were less than \$2.5M.

The DNFSB approach will be performed in accordance with the criteria set out in Consolidated Appropriations Act, 2010, (Pub. L. No. 111-117, § 743 (2009)), Appendix D of the November 5, 2010 OMB Memorandum on Service Contract Inventories, OMB Memorandum dated November 25, 2014, and will ultimately identify contracts for a more in-depth review.

DNFSB will develop the basic inventory in accordance with OMB guidance using FPDS-NG data to address a number of the inventory requirements consistent with the Consolidated Appropriations Act.

The analysis was performed by the DNFSB's senior Contracting Officer and has been concurred with by the Senior Procurement Executive and General Manager.

Specials Interest Functions Studied: DNFSB had only had one special interest function, \$40K under Engineering and Technical Services (R425) which was studied.

Methodology Used to Support the Analysis: As the special interest function only consisted of one (1) contract (Engineering and Technical Services), other members of the acquisition workforce working on the contract were interviewed.

Agency Finding:

- 1) DNFSB has no personal services contract obligations.
- 2) A review of the special interest function contract indicated one of the work performed under Engineering and Technical Services was closely associated with inherently governmental functions, and thus no special management attention was necessary for those contracts.

Explanation of Action Taken or Planned to Resolve Identified Weaknesses: NA, no weaknesses identified.